
 <b>BEKABAD CEMENT</b>	<b>JSC "Bekabacement"</b>	
	Title of the document:	Job description
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I contend  
CEO  
JSC "Bekabacement"  
\_\_\_\_\_ MV Yakovlev  
" \_\_\_\_ " \_\_\_\_\_ 2019.

## JOB DESCRIPTION

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Director-General

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Bekabad 2019.

By official duties the Director General of JSC "Bekabacement" otnostitsja:

1.1. Daily management of the company shall CEO. The powers of the Director General includes all issues related to the management of the daily operations of the Company, the general meeting of shareholders

except for matters within the competence of the Supervisory Board.

1.2. By decision of the general meeting of shareholders the powers of the executive body of the company may be transferred to a commercial organization (the trustee) under the contract. Terms of the contract shall be approved by the Supervisory Board of the Company, unless otherwise provided by the Articles of Association.

1.3. The Director-General shall manage the daily activities and exercises operational control in accordance with the legislation of the Republic of Uzbekistan, the Articles of Association, the General Meeting of Shareholders and the Supervisory Board.

1.4. The General Director organizes and reports on the implementation of the General Meeting of Shareholders and the Supervisory Board in accordance with the Law and these Articles.


1.5. The Director-General shall be elected (appointed) by the Supervisory Board. The employment contract with the Company signed on behalf of the Supervisory Board with a member of the Supervisory Board or a person authorized by the Supervisory Board by the Supervisory Board.

1.6. The decision on the appointment of the general director is usually made on the basis of choice, which can be done by foreign managers.

1.7. Remuneration and / or compensation to be paid to the Director General in accordance with the procedure established by the Decree of the Cabinet of Ministers dated 07.28.2015, N 207 "On the introduction of criteria for evaluating the effectiveness of joint-stock companies and other enterprises with state participation." to the performance indicators.

1.8. The competence of the Director-General include:

- Appointment management community;
- determination of the amount of wages and salaries of workers and employees;
- Approval of guidelines for staff;
- quarterly reports listening community leaders;
- Decision-making on the transaction or series of related transactions, related to the acquisition or transfer of property to another person, or transfer of property to another person, if the book value of the assets transferred to another person or property received, the share of which is related to the placement of shares and other securities, if the amount to 15 per cent of the net assets of the company is included in the financial statements for the accounting period before the date of the decision on its formation If the exception;
- subtracts the core assets of the Company;
- maintaining unused objects unused objects;
- supervise the work of the Company in accordance with the powers conferred on it by the Charter and the Supervisory Board;

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- to act on behalf of the Company without power of attorney and to defend its interests;
  - To enter into transactions on behalf of the Company,
  - participation in its work in an advisory capacity with the consent of the Supervisory Board;
  - appoint the head of the branch or representative office;
  - Approval of the established posts, recruitment of employees (employers), conclusion and termination of labor contracts with them, the imposition of disciplinary sanctions, the maintenance of employment and service discipline employees;
    - Issuance of a power of attorney on behalf of the Company in accordance with applicable law;
    - publishes and issues orders and instructions, obligatory for execution by all employees of the Company;
    - manage its ongoing activities, ensuring its effectiveness and sustainability within its competence;
  - Organization of execution of the general meeting of shareholders and the supervisory board;
  - Organization of accounting in society, including the conversion to international financial reporting standards for publication;
  - Disclosure of the Company's activities in accordance with the law;
  - ensure the timely submission of annual reports and other financial reports to the relevant authorities, as well as providing information on the activities of the Company's shareholders, creditors and other recipients;
  - Organization and management of the archives of the Company;
  - deciding on sponsorship (donation) or a non-discriminatory support (charity) is not more than 15 percent in the quarter to a charitable or non-discriminatory redundancy provided by the business plan of the company;
  - Sponsorship (charity) or charitable assistance provided by the President of the Republic of Uzbekistan, Resolutions of the Cabinet of Ministers, may be the executive body of the Company with the subsequent approval of the Supervisory Board.
- 1.9. Acting General Director:
- maintenance of public interest;
- the proper way to fulfill its obligations under the terms of the employment contract concluded with him
- 1.10. The Director-General in the exercise of its powers and responsibilities of taking care of the interests of the Company and ensures maximum profitability of the Company. They are responsible to the Company and its shareholders in accordance with the law and the present Charter.
- 1.11. The Director-General acting on the basis of the present position and the position of the executive body, approved by the General Meeting of Shareholders.